



Better Tillage. Better Tomorrow.

**Returned Goods Authorization – United States & Canada**

Date:	
Authorized by:	
Dealer Name:	
Dealer Address:	
Contact Name:	
Contact Email:	
Contact Telephone:	

Original Invoice # _____ Date of Invoice: _____	
<b>Please attach a copy of the original invoice noting items for return and quantities.</b>	
Reason for return: <input type="checkbox"/> Incorrect Item Ordered <input type="checkbox"/> Item Damaged <input type="checkbox"/> Incorrect Item Supplied <input type="checkbox"/> Other _____	
<b>United States</b> Hood & Company Suite 8/ 2432 North Eastgate Avenue Springfield, Missouri 65803  Tel: 417 865 2100 Email: <a href="mailto:parts@hoodco.com">parts@hoodco.com</a>	<b>Canada</b> Adair Sales & Marketing 520 Knight Crescent Swift Current, Saskatchewan S9H 3V8  Tel: 306 773 0996 Email: <a href="mailto:parts@adairreps.com">parts@adairreps.com</a>

<b>Office Use Only:</b>	
Goods Returned & Accepted for credit <input type="checkbox"/>	Date Received: _____
Credit Invoice #:	Date of Invoice: _____
This form must accompany all items being returned for credit. ALL returned goods are subject to the conditions set out in the Kelly Return Goods Policy. KEPR 029.	



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## **Kelly Returned Goods Policy**

Kelly will accept returned goods, namely spare parts supplied that meet the following criteria.

- Goods must be returned within 60 (sixty) days of invoice.
- Goods must be in original packaging/condition, new and unused.
- Special order items are not eligible for refund or return unless faulty.
- Freight costs are not eligible for credit.
- It is the responsibility of the Dealer/Customer to suitably package goods for return, to avoid damage in transit.
- If goods are received damaged by the Dealer/Customer, Kelly must be informed within 5 days of initial receipt of goods.
- All Authorised returns are subject to a restocking fee of 20%
- All Returned goods are subject to inspection by Kelly
- ALL goods returned for credit must be accompanied by an Authority to Return, issued by Kelly Tillage.†
- Credit will be processed to your account once goods have been received, inspected and checked.
- In the instance where incorrect or faulty goods were supplied or damaged in initial delivery, freight costs will be refunded and restocking fee will not apply.